



SERRANO
El Dorado Owners' Association

REQUEST FOR OPEN HOUSE

Once you have completed the *Serrano HOA Preferred Real Estate Workshop* (or if you are signed up for the next upcoming class), you will be able to have Open Houses in the Serrano community.

- ✓ The Association will place one generic open house sign outside of the Village in which the open house is taking place.
- ✓ The gate into that Village will be open from **1 pm–4 pm**. This is limited to:
 - *Sundays only* in completed villages.
 - Saturday or Sunday in villages where new home construction is on-going and the gates are otherwise open or staffed.

According to the Serrano El Dorado Sign Requirements, one open house sign may be placed on the lot upon which the open house is being held.

- ✓ The design must meet the criteria stated in the Sign Requirements.
- ✓ Signs are not allowed on the private streets or sidewalks. If they are placed in these areas they will be removed.
- ✓ Directional signs may be placed on privately owned lots, but only with the permission of the lot owner. Permission must be in writing and signed by the lot owner(s).

If you are using a neighbor's property for signage, please provide copies of sign locations letters.

Requests for an open house must be submitted no later than 12:00 noon on the Thursday before the scheduled open house.

Today's Date: _____ Date of Open House: _____

Property Address: _____

Agent Name: _____ Real Estate Company: _____

Phone #: _____ Email: _____

If there is more than one gate in the village where your open house is being held, there will be one gate open closest to the house unless otherwise requested. If needed, please specify the following additional gate(s) to open for the above mentioned open house: _____

Return this form the following ways:



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